

**Merrill Area Public Schools
Regular Board of Education Meeting
October 25, 2023 – Minutes**

The meeting was called to order by President Kevin Blake at 5:30 PM in the Central Office Board Room.

Board members present: Jacqueline Gremler, Ron Liberty, Nubs Ashbeck, Kendra Osness, Brett Woller, Linda Yingling and Kevin Blake (a quorum was present). Board members absent: Chad Krueger and Paul Proulx. Others Present: Shannon M. Murray, Superintendent; Amber Haluska, Director of Pupil Services & Special Education; Dr. Kelley Strike, Director of Business Services; Amanda Patterson, Director of C&I; Ryan Martinovici, Director of Head Start/Early Education/4K; John Hagemeister, BVA Administrator; Trisha Detert, High School Principal; Megan Kautzer, Elementary Principal; Max Black, Student Board Representative; one person from the staff and public; and, Tammy Woller, Recorder.

President Blake led the Pledge of Allegiance.

There were no public comments.

During recognition, John Hagemeister was recognized for being a part of a three-person panel on September 28th at Harvard Kennedy School in Cambridge, Massachusetts.

Student BOE Representative, Max Black, updated the Board on high school activities including: Bluejay football; Volleyball regional semi finals; November 10 Veterans Day will have two ceremonies, this year National Honor Society is helping to organize; Attendance Matters had their first meeting; and, there was an adjustment in the schedule this year.

Administrative reports were shared with the Board including: Summer School (Osness left the meeting at 5:41 p.m.); Annual Exit Survey Data Review for 2022-2023; Pine River School for Young Learners; Food Service; Third Friday Enrollment (Osness returned at 5:44 p.m.); Business Services; Buildings & Grounds/Transportation Update; District Goals for 2023-2024 and, the Superintendent's Report.

Osness left the meeting at 5:48 p.m. for one minute.

Committee reports were shared with the Board including from the Policy, Finance/HR and Curriculum/Technology/Pupil Services Committees.

MOTION by Liberty, second by Woller to approve the 2023-2024 budget as presented and to set the property tax levy at \$9,463,617 for Fund 10 and \$350,000 for Fund 80 for a total levy of \$9,813,617. Motion carried unanimously.

MOTION by Gremler, second by Osness to approve the revised Head Start evidence-based COVID-19 Mitigation Policy. Motion carried unanimously.

MOTION by Ashbeck, second by Gremler to approve the Head Start Annual Report as presented to the Board. Motion carried unanimously.

There was a Head Start Training for the Board of Education.

MOTION by Liberty, second by Ashbeck to approve the purchase orders for High School textbooks from Savvus Learning Company and withdraw/purchase from the ESSER funds. Motion carried unanimously.

Technical corrections made to Policy 7440 Facility Security were presented to the Board.

MOTION by Liberty, second by Gremler to approve all of the policies in item g as a first reading (Policy 7310 Personal Property; New Policy 0164 Meetings; New Policy 5505 Academic Honesty; New Policy 6236 Community Services Fund; New Policy 7250.01 Memorials for Staff and Students; New Policy 7440.02 Smart Monitoring Equipment; New Policy 7540.08 Artificial Intelligence; New Policy 8121 Personal Background Check - Contracted Services; New Policy 8700 Nursing Mothers; and, New Policy 8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment). Motion carried unanimously.

MOTION by Ashbeck, second by Osness to approve the attached [personnel report](#) from Dr. Kelley Strike regarding hires/transfers, vacancies and leaves, contingent upon the satisfaction of the appropriate liquidated damages for resignations, if applicable. Motion carried unanimously.

President Blake asked if anyone wanted anything pulled from the Consent Agenda. Gremler asked to pull Policy 5530 Student Use or Possession of Intoxicants, Drugs or Paraphernalia.

MOTION by Gremler, second by Liberty to approve the revised Policy 5530 Student Use or Possession of Intoxicants, Drugs or Paraphernalia and redact option G, "essential oils and oil like products that may be mistaken for a drug." Motion carried unanimously.

MOTION by Liberty, second by Ashbeck to approve consent agenda items a through d, which includes minutes of the September 27, 2023, and October 9, 2023, meetings; the second readings and approval of the following policies: Policy 7544 Use of Social Media; Bylaw 0142.1 Electoral Process; Bylaw 0143.1 Public Expression of Board Members; Bylaw 0144.3 Conflict of Interest; Policies 3121/4121 Criminal History Record Check and Employee Self-Reporting Requirements; Policy 2340 District- Sponsored Trips; Policy 2451 Program and Curriculum Modifications; Policy 2521 Selection of Instructional Materials and Equipment; Policy 5113 Open Enrollment Program (Inter-District); Policy 5200 Attendance; Policy 5517 Student Anti-Harassment; Policy 6151 Returned/Outstanding Stale Checks; Policy 6610 Non District-Supported Student Activity Accounts; Policy 7440.01 Video Surveillance and Electronic Monitoring; Policy 8146 Notification of Education Options; Policy 8420 School Safety; Policy 8500 Food Services; and Policy 8531 Free and Reduced-Price Meals; the deletion of the following policies: Policy 0164.1 Regular Meetings; Policy 0164.2 Special Meetings; Policy 0165.1 Notice of Meetings; Policy 0165.2 Change of Regular Meetings; Policy 1623/Policy 3123/Policy 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment; and Policy 5250 Program or Curriculum Modifications; claims, vouchers and receipts totaling \$3,290,826.23; and, donations totaling \$4,310. Motion carried with Yingling abstaining from the October 9, 2023 minutes; and, Woller abstaining from the September 27, 2023 and October 9, 2023 minutes.

For Items for Future Meetings Yingling had requested information on virtual meetings at one time and didn't know what the follow up was on that. Board members recalled that it had been brought to a CTP Committee meeting and was tabled.

Radio Schedule: Thursday, October 26, 2023, at 8:15 AM @ Bluejay 730 Radio Station

Future Meetings

- Safety Committee Meeting: Monday, October 30, 2023 @ 12:30 p.m. in the Board Room
- Facilities Committee Meeting: Wednesday, November 1, 2023 @ 3:30 p.m. in the Board Room
- School Forest Advisory Meeting: Monday, November 6, 2023 @ 4:00 p.m. at the School Forest
- Head Start Policy Council: Tuesday, November 7, 2023 @ 5:30 p.m. at PRSYL
- Community Listening Session, November 7, 2023 @ 6:00 p.m. at Jefferson School
- Curriculum/Technology/Pupil Services Committee Meeting: Wednesday, November 8, 2023 @ 4:30 p.m. in the Board Room
- Finance/HR Committee Meeting: Wednesday, November 8, 2023 @ 5:00 p.m. in the Board Room
- Regular Board Meeting: Wednesday, November 15, 2023 @ 5:30 p.m. in the Board Room

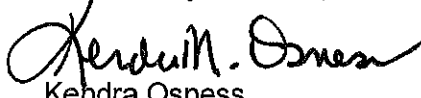
President Blake called for a MOTION to adjourn into executive (closed) session pursuant to Wisconsin Statutes under Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of an public employee over which the governmental body has jurisdiction or exercises responsibility; (e) deliberating or negotiation of the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and, 118.125 for the purpose of considering student Early College Credit and Start Now applications that may involve discussions of confidential student records, and to discuss other matters involving student records and personal histories that, if discussed in public, would likely have a substantial adverse effect on the reputations of the persons discussed. The purpose of the closed session is for the consideration of (and possible action regarding) applications for participation in the Early College Credit and Start College Now programs; and, to discuss the Superintendent's regularly scheduled formative evaluation. Motion by Yingling, second by Liberty to adjourn into closed session carried unanimously on a roll call vote.

6:25 p.m. - 5 minute break to get organized

MOTION by Ashbeck, second by Yingling to reconvene into open session. Motion carried unanimously.

MOTION by Osness, second by Ashbeck to approve the 3 Early College Credit courses and the 6 Start College Now courses as presented in closed session. Motion carried unanimously.

MOTION by Ashbeck, second by Gremler to adjourn at 7:33 p.m.



Kendra Osness
Board Clerk

Tammy Woller
Recorder

MAPS Monthly Personnel Report: Who, When, Where, & Why

Hiring						
Position	Location	Prior Employee	Internal or External Employee	New Hire	Salary / Wage	Start Date
Computer Technician	District	Brian Cline	Rehire	Brian Cline	Grd 16 - Step 7 (\$25.71 hr.)	10/10/2023
Sped Aide	MHS	Sue Pyan	Internal	Gavin Wroblewski	Grd 3 - Level A (\$16.68 hr)	10/31/2023
Sped Aide	Kate	Michael Cashman	External	Ashley Ziegelbauer	Grd 3 - Level A (\$16.68 hr)	TBD* Contigent upon hiring process
2nd Shift Custodian	PRMS	Tyler Fleenor	External	Al Galarza	Grade 9 - Level B (\$19.05)	TBD* Contigent upon hiring process
Elementary Teacher	BVA	New Position - Student Numbers	External	Chelsey Schuh	BA - 9 (\$52.330)	11-7-23

Internal Transfers						
Employee	Employee Type	Previous Position	New Position	Effective Date	Authorizer(s)	

Resignations/Retirements						
Leaving Employee	Location	Leave Type	Last Date Employed	Years of Service	Position	
Tyler Fleenor	B & G	Resignation	10/6/2023	2	2nd Shift Custodian	
Jessica Klompke	KATE	Resignation	10/27/2023	6	SPED aide	
Karen Akay	MHS	Resignation	10/18/2023	5	Career Readiness Coach	
Terri Machalk	CO	Resignation	Tentatively 10/27/2023	1	HR/Finance Assistant	

Current Postings - Informational Only			
Position	Location	Prior Employee	Current Status
Groundskeeper	School Forest	Todd W Kretzschmar	Will Post At Future Date
MS Band/Music Teacher	PRMS	Michael Chula	Posted
Special Education Aide(s)	KATE	Jessica Klompke	Offer Pending
MS Tech Ed	PRMS	Cory Nordlund	Posted
Elementary Social Worker	Elementary	New Position	Posted
HR/Finance Asst.	CO	Terri Machalk	Posted
PT Custodian	District	New Position	Posted
PT Reg Aide for Elementary	District	New Position/Title Funds	Interviews Scheduled
PT Reg Aide (3.5 hrs/day)	PRMS	New Position	Posted
Sub Custodian	District	New/Returning Position	Posted
2nd Shift Custodian	MHS	Gavin Wroblewski	Offer Pending
PT - AV Tech	District	Richard Linder Burbach	Posted

Head Athletic Coaches - Informational Only					
Position	Location	Season/Type	Supervisor	Note:	
Dan Kufahl	District	Girls Soccer	Chris Hahn	Head Girls Soccer Coach	HR tasks pending

Definitions:	Clarifications	Reported to the BOE?	Responsibility
<u>Transfer</u> : Same type of position AND same task (could be different grade level too), but a different building		Yes	Principals
<u>Scheduling</u> : Same building AND same task, but a different grade level		No	Principal
<u>Hiring Process</u> : The task is new to an individual and/or the individual was not asked by an administrator to "move."		Yes	HR
<u>Substitutes</u> : Individuals hired to do work when a regularly scheduled employee is absent		No	Mixed
<u>Student Workers</u> : Students hired at minimum wage for a variety of tasks (after school programs, clerical, lifeguard, etc.)		No	Mixed

When the Board hires a coach and there is a shuffle that needs to happen due to an empty position or someone does not sign the "dotted line" after board approval, etc., Administration has taken the liberty of moving approved coaches from one position to another without re-approval at this time. The same will happen when a position gets "split" between two individuals as a result of time constraints.

Updated AFTER committee meeting but BEFORE the posting for the regular or special board meeting

Updated AFTER the regular or special board meeting was posted, but BEFORE the actual board meeting

All summer school positions will be filled based on enrollment

All co-curricular pay rates are subject to any future changes made to the compensation plan established by the Board